



*One of India's leading producers of fertilizers and industrial chemicals,*

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees' capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

### **JOB DESCRIPTION**

*Designation: AGM QA & QC*

*Function: QA & QC Function*

*Location: K8 i*

*Sector: Manufacturing*

*Purpose of the Job:*

*This job is responsible to carry out the analysis of the samples received from the plant as per standard procedure adopted at DFPCL lab and to prepare reports of the result with minimum response time. This position is also responsible for documentation and SAP entries & calibrations of the Lab instruments.*

**Overview/ Responsibilities: As Manager QA & QC, you will be expected to:**

<b>Key Accountabilities for the position</b>	<b>Major Tasks for the position</b>
Analysis and timely reporting	<ul style="list-style-type: none"><li>▪ Analysis of all the in-process samples received in the shift ,which will include ETP plants.</li><li>▪ To prepare and label the standard reagents solutions, chemicals required in Laboratory sample analysis during day to day work.</li><li>▪ Fill the log book in their respective shift highlighting Problem faced during the shift. Instrument not working. Sample reporting time any other abnormalities Any reagent /instrument spares reagents required</li><li>▪ To maintain all the format documents use logbooks analytical reports .</li><li>▪ To clear or reject incoming material after necessary quality checks and post the decision in the SAP within the time frame To calibrate all the analytical instruments as per their standard calibration plan</li></ul>
Documentation & SAP entry	
Calibration of Instrument	
Housekeeping	
Plant requirement	

***"We believe together we can achieve excellence! "***



	<p>,these includes the daily calibration of PH meter ,KF instrument etc .</p> <ul style="list-style-type: none"><li>▪ To ensure proper house keeping after work and before leaving the work place</li><li>▪ Interact with various department like production /Boiler /Bagging /store /ETP etc</li></ul>
<b>Educational Qualifications</b>	<b>Total years of experience</b>
<ul style="list-style-type: none"><li>▪ BSc or MSc</li></ul>	<ul style="list-style-type: none"><li>▪ 2-4 years of experience</li></ul>
<b>Technical /Functional Expertise:</b>	
<ul style="list-style-type: none"><li>▪ Knowledge of analytical instruments</li><li>▪ Knowledge of hands on experience of all the modern analytical equipment such as spectrophotometer ,Karl fisher Ttrator ,Tensile strength machine.</li><li>▪ Knowledge and aware of SAP system and its operation s data entry.</li></ul>	

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